

# Agenda Report

**DATE:** JUNE 3, 2002

**TO:** CITY COUNCIL

**FROM:** CITY MANAGER

**SUBJECT:** AUTHORIZATION TO NEGOTIATE AND EXECUTE A CONTRACT WITH EIP ASSOCIATES FOR AN AMOUNT NOT TO EXCEED \$117,813 TO PREPARE AN ENVIRONMENTAL IMPACT REPORT FOR THE ANNANDALE CANYON ESTATES

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**RECOMMENDATION:**

It is recommended that the City Council authorize the City Manager to negotiate and execute a contract not to exceed \$117,813 with EIP Associates to prepare an Environmental Impact Report, and related documents to the City's satisfaction and in conformance with the California Environmental Quality Act (CEQA) and the State CEQA Guidelines for the Annandale Canyon Estates.

**BACKGROUND:**

The City received a Predevelopment Plan Review submittal for this site on November 6, 2001. After preparation of an Initial Study it was determined that an Environmental Impact Report would be needed to assess the potential impacts associated with the proposed project.

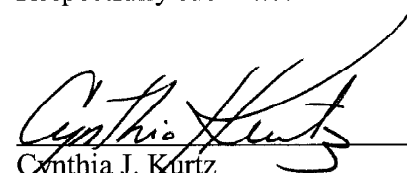
Request for Proposals were distributed concurrently on December 28, 2001. The following four consulting firms responded to the request: URS, EIP Associates, Cotton/Bridges and ENVICOM Corporation. All four firms were interviewed on February 25, 2002. The consultants were evaluated using the criteria set forth in the RFP, in accordance with the City's competitive selection process for professional services. Based upon these criteria, it is recommended that EIP Associates, the firm receiving the highest total points from the evaluation team be awarded the contract.

After submittal of the application for the project, the preparation and review of the proposed project will take approximately nine months.

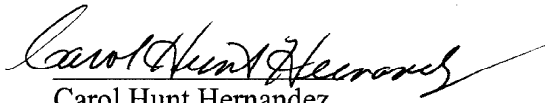
**FISCAL IMPACT:**

The applicant, Annandale Canyon Estates, will pay for all costs associated with the preparation of the Environmental Impact Report.


Respectfully submitted:

  
Cynthia J. Kurtz  
City Manager

Prepared by:

  
Carol Hunt Hernandez  
Planner

Approved by:

  
Richard A. Bruckner  
Director of Planning and Development

Attachment: Selection Criteria and Scoring

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