

# Agenda Report

**TO:** CITY COUNCIL                      **DATE:** November 5, 2001

**FROM:** CITY MANAGER

**SUBJECT:** TRANSFER OF SURPLUS PROPERTY TO THE INSTITUTE OF  
POPULAR EDUCATION OF SOUTHERN CALIFORNIA  
(IDEPSCA)

## RECOMMENDATION

It is recommended that the City Council authorize the transfer of thirteen surplus personal computers to the Institute of Popular Education of Southern California (IDEPSCA). It is further recommended that the City Council, based upon the information contained herein, find that a public purpose is served by exempting the proposed transfer from the provisions of the Surplus Equipment and Goods Ordinance, P.M.C.4.04, pursuant to section 4.04.080.

## BACKGROUND

The Institute of Popular Education of Southern California (IDEPSCA) is the non-profit corporation that is the lead agency responsible for the daily operation of the Pasadena Community Job Center also known as the Day Labor site. The facility, located at 500 N. Lake, supports workers who would normally solicit employment on the public streets of Pasadena.

The center provides additional services, other than the daily lottery of employment opportunities, for workers that are not employed. These services include educational and self-development opportunities for the workers, such as, Spanish literacy, English, occupational training and computer literacy. The majority of the computers currently in the employment center are obsolete and cannot be used to run the educational software.

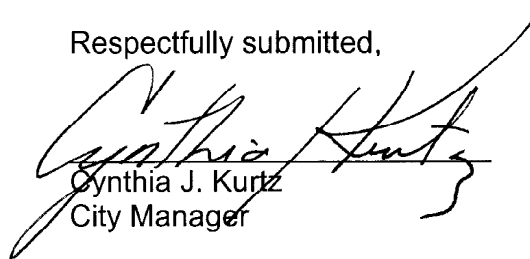
Presently, the Information Technology Services Division (ITSD) has thirteen personal computers, with Pentium II 350 MHZ processors, that are available as surplus property. The thirteen computers that are being proposed to be donated to the center have operating systems and hardware configurations capable of running the types of training software used by IDPESCA.

The Salvage Equipment and Goods Ordinance requires that surplus equipment be disposed of through a public auction, sealed bid or negotiated sale. However, the Ordinance enables the City Council to authorize alternate methods of disposal, including donations, provided such authorization contains a finding that a valid public purpose is served by granting such request. Providing IDPESCA computers to help facilitate training programs at the employment center constitutes a valid public purpose for which an exemption from provisions of P.M.C. 4.04 is appropriate.

FISCAL IMPACT

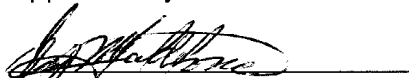
The estimated value of the each computer to be donated is approximately \$600. The total estimated value of all of the computers to be provided to IDPESCA is approximately \$7,800.

Respectfully submitted,



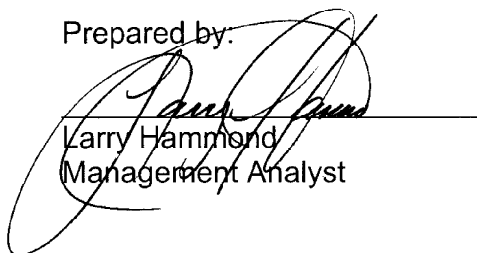
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