

Agenda Report

DATE: November 19, 2001

TO: CITY COUNCIL

FROM: CITY MANAGER

SUBJECT: AUTHORIZATION TO AMEND CONTRACT NUMBER 16,688-2 WITH TAKATA ASSOCIATES FOR THE COMPLETION OF THE HAHAMONGNA WATERSHED PARK MASTER PLAN, A COMPONENT OF THE ARROYO SECO MASTER PLAN.

RECOMMENDATION:

It is recommended that the City Council increase the contract number 16,688-2 with Takata Associates by \$40,000 to finalize the Hahamongna Watershed Park Master Plan, a component of the Arroyo Seco Master Plan for a total amount not to exceed \$451,179. The proposed amendment is exempt from Competitive Bidding pursuant to City Charter Section 1002 (F), contracts for professional or unique services.

It is further recommended that the City Council grant the proposed Amendment an exemption from the competitive selection process of the Affirmative Action in contracting Ordinance, pursuant to section 4.09.060(C)(1), contracts for which the City's best interests are served.

BACKGROUND:

On June 8, 1998, City Council authorized a contract with Takata Associates for Phase I of the Hahamongna Watershed Park Master Plan. The scope of work under that contract has been completed. On November 23, 1998, City Council authorized the first amendment to Contract 16,688, which amended the contract by \$100,000 (for the preparation of a Sediment Study), for a new total contract amount of \$365,000; the scope of work under this contract amendment has also been completed. On August 2, 1999, City Council authorized a second amendment to contract 16,688, for Phase II of the master plan; this increased the contract by \$46,179 for a second amended contract amount of \$411,179; all work under this scope of work has been completed.

The Hahamongna Watershed Park Master Plan (HWP Master Plan) is one component of the Arroyo Seco Master Plan. The Arroyo Seco Master Plan is currently being analyzed by a Master Environmental Impact Report (MEIR) being prepared by the consulting firm

of Sapphos Environmental. The draft MEIR will begin its public review period in May 2002. All of Takata Associates obligations to the project have been successfully completed to the satisfaction of the City's project manager as well as the Hahamongna Watershed Park Advisory Committee. If approved, staff feels the master plan will easily transfer to the CIP process and be very useful in identifying well-defined future City projects.

Since Council's conceptual approval of the HWP Master Plan in February 2000, a number of issues have created an expanded scope of work on the project. Most notably is the designation by U.S. Fish and Wildlife Service of nearly half of Hahamongna Watershed Park as designated critical habitat for the Southwest Arroyo Toad. This designation completely altered the required level of environmental review as well as the level of specificity in work already completed on the IIWP Master Plan. Due to this, portions of the Plan document have had to be altered, added and in some instances completely redone, all for the purpose of ensuring a thorough document that can respond to the anticipated regulatory agency review during the environmental review process. Additionally, it was not anticipated how much work Takata Associates would need to do to assist Sapphos in the MEIR process; a very intense process of meetings and quantifying Plan elements is required to ensure the environmental team has all the information necessary to complete the environmental review process.

Lastly, Takata Associates is being asked by the Planning and Permitting Department (managers of the MEIR) to assist in the development of an alternative for the MEIR. The alternative will be one that does not impact the designated critical habitat area of the Southwestern Arroyo Toad. Alternatives to the plan are a requirement under CEQA, although the need for this specific alternative was not known until the recent designation of the critical habitat area was made by U.S. Fish and Wildlife Service. Takata has the necessary skills required to prepare the maps and drawings for this required alternative to be included within the MEIR Alternatives.

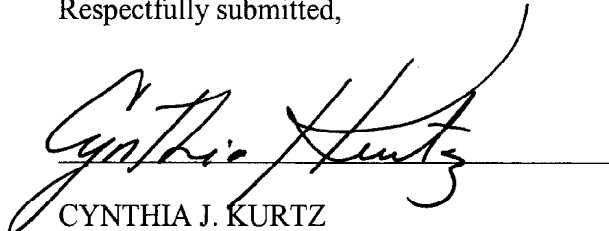
The following is a summary breakdown of the costs associated with work to be completed:

Finalize master plan	\$27,750
MEIR assistance	\$9,250
Preparation of Alternative	<u>\$3,000</u>
Total	\$40,000

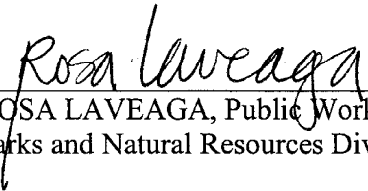
FISCAL IMPACT:

Funds in the amount of \$40,000 are available in the Hahamongna Watershed Park Fiscal Year 2001-2002 Operating Budget account number 765500.

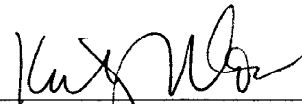
Respectfully submitted,


CYNTHIA J. KURTZ
City Manager

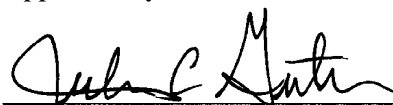
Prepared by:


ROSA LAVEAGA, Public Works Supervisor
Parks and Natural Resources Division

Reviewed By:


KATHLEEN WOODS, Administrator
Parks and Natural Resources Division

Approved by:


JULIE A. GUTIERREZ, Acting Director
Public Works and Transportation Department