



Agenda Report

TO: CITY COUNCIL **DATE:** JUNE 25, 2001
FROM: CITY MANAGER
SUBJECT: TRANSFER OF SURPLUS PERSONAL PROPERTY TO THE LOS ANGELES URBAN LEAGUE/ PASADENA FOOTHILL BRANCH

RECOMMENDATION

It is recommended that the City Council authorize the transfer of surplus used computers to the Los Angeles Urban League/Pasadena Foothill Branch. It is further recommended that the City Council, based upon the information contained herein, find that a public purpose is served by exempting the proposed transfer from the provisions of the Surplus Equipment and Goods Ordinance, P.M.C.4.04, pursuant to section 4.04.080.

BACKGROUND

The Los Angeles Urban League/Pasadena-Foothill Branch has been providing computer classes free of charge to the residents of Pasadena since October 2000. As part of the program participants learn basic skills such as keyboarding, Internet Job Search, Microsoft 2000, Windows NT and Excel. These skills help prepare participants to obtain entry-level jobs.

In support of this program the Branch has inquired about the possibility of obtaining used computers that the City no longer has use for. The computers would in turn, be distributed to participants who successfully complete the computer class with perfect attendance and a job interview.

The Salvage Equipment and Goods Ordinance requires that surplus equipment be disposed of through a public auction, sealed bid or negotiated sale. However, the Ordinance enables the City Council to authorize alternate methods of disposal, including donation, provided such authorization contains a finding that a valid public purpose is served by granting such request. Currently, the City has several computers that are suitable and available in salvage. Providing The Los Angeles Urban League with these computers to help facilitate this program constitutes a valid public purpose for which an exemption from provisions of P.M.C. 4.04 is appropriate.

FISCAL IMPACT

The equipment to be donated is fully depreciated. In the event the City were to sell these items at public auction it is likely that the City would receive no more than \$1000 as a result.

Respectfully submitted,

for P. Cynthia Kurtz
Cynthia J. Kurtz
City Manager

Approved by:

Jay M. Goldstone
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Director of Finance

Prepared by:

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