

# Agenda Report

**TO:** City Council

April 2, 2001

**FROM:** City Manager

**SUBJECT:** Increase Contract No. 17509 with Fazekas and Associates (plumbing, mechanical and electrical plan check services) and approve an appropriation from the Building Services Fund Reserve.

**RECOMMENDATION:**

It is recommended that the City Council authorize the City Manager to increase the not to exceed amount of Contract No. 17509 with Fazekas and Associates in the amount of \$150,000, for a new not to exceed amount of \$299,595, to perform plumbing, mechanical and electrical plan check.

It is further recommended that the City Council recognize \$150,000 of Building Services Fund revenue and appropriate it to 8115-204-449000 to pay for additional outside, plumbing, mechanical and electrical plan check services.

**BACKGROUND:**

The City is experiencing an increase in construction activity in both large and small projects. The Planning and Permitting Department reviews construction plans for all new construction in the city within four weeks of submittal. To meet the four-week turn around, the City has contracted with outside consultants to augment internal staff resources.

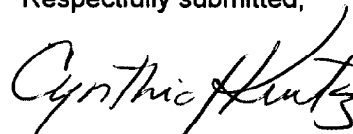
At this point in time, several key project developers have indicated that they are ready to submit plans for construction which will require technical expertise in the fields of plumbing, mechanical and electrical. Projects such as Paseo Colorado and Koll office/commercial are ready to submit construction plans for tenant improvements. South Lake is ready to submit construction plans at this time. It is imperative that these plan checks be completed in a timely fashion to ensure the opening of these major projects on schedule. In order to meet the timeframes the City has committed to, we need to increase the contract for plan check services.

The City completed the Request for Proposal (RFP) process and recommended the selection of Fazekas and Associates to the City Council on December 11, 2000. Council approved the award in the amount of \$149,595. Approval of this recommendation will increase the FY2001 contract for outside plan check services to \$299,595.

**FISCAL IMPACT:**

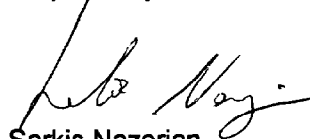
Fees for building plan check services are deposited into the Building Services Fund. Approval of this recommendation will recognize \$150,000 of Building Services Fund revenue and appropriate it to the consultant services line item (8115-204-449000) to pay for services rendered.

Respectfully submitted,



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City Manager

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Approved by:



Richard Bruckner  
Interim Director,  
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