

Introduced by: \_\_\_\_\_

**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF PASADENA AMENDING TITLE 2, ARTICLE VII, CHAPTER 2.365, SECTION 2.365.080 OF THE PASADENA MUNICIPAL CODE REGARDING THE CLAIM FOR DAMAGES PROCESS**

The People of the City of Pasadena ordain as follows:

**SECTION 1.** Pasadena Municipal Code, Title 2, Article VII, Chapter 2.365, Section 2.365.080 is amended as follows:

**“2.365.080 – Claims against the city; delegation of claims functions to risk and insurance administrator.**

Claims and actions for money or damages against the City of Pasadena or its employees are governed by the provisions of Chapter 1 of Division 3.6 of the Government Code commencing with Section 900 and following.

All claims or demands against the city shall conform to the requirements of Part 3 of Division 3.6 of Title 1 of the Government Code, or of a form provided by the city clerk. The procedures for presentation, consideration and action upon all claims filed pursuant to this section shall be the same procedures provided by Chapter 1 and Chapter 2 of Division 3.6 of the Government Code.

Pursuant to Government Code Section 935.4, the city risk and insurance administrator is authorized and directed to act on claims presented to the city by investigating such claims, and sending out all appropriate notices, including late claim rejections and denial notices. If the city council is provided with a list of recently-presented claims, such provision is for information only, in view of this delegation. The city risk and insurance administrator is authorized to allow, compromise or settle claims in a sum not to exceed \$5,000.00.”

**SECTION 2.** The City Clerk shall certify the adoption of this ordinance and shall cause this ordinance to be published in full text.

**SECTION 3.** This ordinance shall take effect immediately upon publication.

Signed and approved this \_\_\_\_\_ day of April, 2024.

\_\_\_\_\_  
Victor Gordo  
Mayor of the City of Pasadena

I HEREBY CERTIFY that the foregoing ordinance was adopted by the City Council of the City of Pasadena at its meeting held this \_\_\_\_\_ day of \_\_\_\_\_ 2024, by the following vote:

AYES:

NOES:


ABSENT:

ABSTAIN:

Date Published:

\_\_\_\_\_  
Mark Jomsky  
City Clerk

Approved as to form:

  
\_\_\_\_\_  
Sophia M. Retchless  
Deputy City Attorney