

CITY OF PASADENA  
City Council Minutes  
March 25, 2024 – 4:30 P.M.  
City Hall Council Chamber

**OPENING:**

Mayor Gordo called the regular meeting to order at 4:37 p.m. (Absent: Councilmember Williams, Vice Mayor Madison)

**REMOTE PARTICIPATION REQUEST**

**APPROVAL OF A REQUEST BY COUNCILMEMBER WILLIAMS TO PARTICIPATE REMOTELY DUE TO EMERGENCY CIRCUMSTANCES**

City Attorney Bagneris stated that Councilmember Williams has submitted a request due to emergency circumstances to participate remotely for medical reasons, which prevent her from attending in person.

Following discussion, it was moved by Councilmember Masuda, seconded by Councilmember Jones, to approve the request by Councilmember Williams to participate remotely in the City Council meeting due to emergency circumstances, and subject to the requirements of Government Code Section 54953. (Motion unanimously approved) (Absent: Councilmember Williams, Vice Mayor Madison)

**CLOSED SESSION**

On the order of the Mayor, the regular meeting recessed at 4:43 p.m. to discuss the following closed session item:

Mayor Gordo stated a potential conflict of interest with Item A, recused himself from the item, and left the room at 4:43 p.m.

**CITY COUNCIL CONFERENCE WITH LEGAL COUNSEL regarding pending litigation pursuant to Government Code Section 54956.9(d)(1)**

**Name of Case: California Apartment Association, et al. vs. City of Pasadena, Pasadena City Council et al.**

**Los Angeles County Superior Court Case No. 22STCPO4376; California Court of Appeal, Second Appellate Dist. (Div. 7) Case No. B329883**

Mayor Gordo returned at 4:51 p.m.

**CONSIDERATION OF INITIATION OF LITIGATION pursuant to Government Code Section 54956.9(d)(4) (one potential case)**

Councilmember Williams left the meeting at 4:53 p.m.

**CITY COUNCIL CONFERENCE WITH REAL PROPERTY NEGOTIATORS (pursuant to Government Code Section 54956.8)**

**Property Addresses: 299 N. Euclid Ave, 199 S. Los Robles, 385 W. Colorado, 215 N. Marengo, 224 N. Fair Oaks**

**Agency negotiator: Miguel Márquez**

**Negotiating parties: Scott Unger, Kevin Duffy/Natalie Bazarevitsch, Caitlin Hoffman, Vern Murray, Steve Body**

**Under negotiation: Price and Terms of Payment**

The above closed session items were discussed, with no reportable action at this time.

On the order of the Mayor, the regular meeting reconvened at 5:45 p.m. The pledge of allegiance was led by Councilmember Lyon.

**ROLL CALL:**

Councilmembers:

Mayor Victor M. Gordo  
Vice Mayor Steve Madison (absent)  
Councilmember Tyron Hampton  
Councilmember Justin Jones  
Councilmember Jason Lyon  
Councilmember Gene Masuda  
Councilmember Jessica Rivas  
Councilmember Felicia Williams

Staff:

City Manager Miguel Márquez  
City Attorney/City Prosecutor Michele Beal Bagneris  
City Clerk Mark Jomsky

Mayor Gordo reported that due to a conflict of interest, he recused himself from participating in Closed Session Item A and had left closed session during that discussion.

**CEREMONIAL MATTERS**

Mayor Gordo presented a proclamation declaring the Week of April 6-12, 2024, as the Week of the Young Child, and reaffirmed the City's commitment to supporting early education and development programs for young children. On behalf of the Office of the Young Child, Lila Guirguis, Vice Chair of the Human Services Commission, accepted the proclamation, shared a few words citing the importance of early education, and thanked the City for their dedication to promoting the intellectual, physical, and emotional development of young children.

Mayor Gordo and Councilmember Jones presented certificates of recognition to Families Forward Learning Center for receiving a \$2,000,000 gift from Mackenzie Scott's Yield Giving program. Elva Sandoval, Executive Director, and Liz Kwong, Development Director, accepted the certificates and thanked the City Council for this recognition, noting the organization's commitment to provide free education and social services to low-income families in Pasadena and surrounding communities.

On behalf of Vice Mayor Madison, Mayor Gordo welcomed the Maranatha Varsity Boys' Soccer Team and presented a certificate of commendation to congratulate them on their recent accomplishment of being the first in their school's history to secure a CIF-SS (Division 6) and CIF State (Division 5) championship in the same year. Coach Haynes and George Peterson thanked the City Council for the praise and acknowledgements.

Councilmember Rivas requested that the meeting be adjourned in memory of Ira West, and reflected on his legacy as an educator and community leader.

**PUBLIC COMMENT ON  
MATTERS NOT ON THE  
AGENDA**

Martin Gordon, representing the Pasadena Community Coalition, expressed concerns with the lack of care for the Jackie Robinson Community Center and the lack of responsiveness to Black community concerns about the JRC and the staffing leadership.

Mark Chase, All Saints Church, expressed concerns pertaining to the surveillance and the use of ShotSpotter, and advocated for the City Council not to renew the ShotSpotter contract.

Liberty McCoy, Pasadena resident, spoke on the passing of Ira West, his impact on the community, and reflected on his leadership initiatives.

Rebecca, South Pasadena resident, spoke on Ira West and reflected on her interactions with him through the Pasadena Tenants Union.

**CONSENT CALENDAR**

**City Manager/ Executive  
Director**

**ADOPT A RESOLUTION ESTABLISHING ONE NEW CLASSIFICATION AND SALARY AND UPDATING THE SALARIES OF TWENTY-FIVE EXISTING CLASSIFICATIONS** (Human Resources Dept.)

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines Section 15061(b)(3) "Common Sense" exemption; and
- (2) Adopt a Resolution Establishing One New Classification and Salary and Updating the Salaries of Twenty-Five Existing Classifications. (Resolution No. 10036)

**ADOPT A RESOLUTION ESTABLISHING ASSIGNMENT PREMIUM PAY FOR THE SENIOR EXECUTIVE ASSISTANT (C) TO THE CITY MANAGER** (Human Resources Dept.)

**Recommendation:** It is recommended that the City Council:

- (1) Find that the recommended actions in the agenda report are exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061 (b)(3), the "Common-Sense" exemption that CEQA only applies to projects which may have an effect on the environment;
- (2) Adopt a Resolution Establishing Assignment Premium Pay for the Senior Executive Assistant (C) Assigned to the City Manager. (Resolution No. 10037)

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT FOR \$164,885 WITH COLLEGIATE PROMOTIONS INC., FOR STAFF AND YOUTH PROGRAMMING UNIFORMS FOR THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT** (PRCS Dept.)

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action in the agenda report is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3) and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required; and

(2) Authorize the City Manager to enter into a contract, as a result of competitive bidding, as specified by Section 4.08.045 of the Pasadena Municipal Code, for staff and youth programming uniforms with Collegiate Promotions Inc., in an amount not-to-exceed \$98,931 for a three-year contract with two one-year extension options subject to the approval of the City Manager. If all options are exercised, the total contract value is \$164,885. (Contract No. 32915)

Item discussed separately

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A PURCHASE ORDER WITH LOS ANGELES TRUCK CENTERS, LLC DBA VELOCITY VEHICLE GROUP FOR THE PURCHASE OF SIX AUTOMATED SIDE LOADER REFUSE PACKERS, AND ONE REAR END LOADER FOR A TOTAL OF \$3,310,403 AND WITH PB LOADER FOR THE PURCHASE OF ONE UTILITY TRUCK FOR \$91,630 FOR A GRAND TOTAL OF \$3,402,033 (Public Works Dept.)**

**REJECTION OF BIDS FOR POOL MAINTENANCE SERVICES FOR THE HONORABLE JOHN J. KENNEDY AND VILLA PARKE POOLS (PRCS Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find the action proposed in the agenda report to be statutorily exempt from the California Environmental Quality Act (CEQA) in accordance with Public Resources Code Section 21080(b)(5) and California Code of Regulations Title 14, Chapter 3, Article 18, Section 15270 as a project that a public agency rejects or disapproves; and

(2) Reject all bids received on January 9, 2024, in response to the Notice Inviting Bids for pool maintenance services for the Honorable John J. Kennedy and Villa Parke pools.

**CONTRACT AWARD TO PENHALL COMPANY TO FURNISH LABOR AND EQUIPMENT FOR THE SAW CUTTING OF CONCRETE AND ASPHALT PAVEMENT FOR AN AMOUNT NOT-TO-EXCEED \$2,859,032 FOR THE WATER AND POWER DEPARTMENT (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action in the agenda report is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15301 (Class 1 – Existing Facilities), and that there are no features that distinguish this project from others in the exempt class, and as such, there are no unusual circumstances; and

(2) Accept the bid dated January 30, 2024, submitted by Penhall Company ("Penhall") in response to specifications for Project ID 2023-IFB-LM-923 to furnish labor and equipment for the saw cutting of

concrete and asphalt pavement; authorize the City Manager, or his designee, to enter into a contract with Penhall for an amount not-to-exceed \$2,859,032, which includes the base contract amount of \$1,786,895, or five years, whichever comes first, and an option for three additional one-year terms at \$357,379 per year, at the discretion of the City Manager. (Contract No. 32891)

**CONTRACT AWARD TO PROPATH INC., TO PROVIDE ONE-STOP OPERATOR SERVICES IN AN AMOUNT NOT-TO-EXCEED \$165,000 FOR UP TO FOUR YEARS** (City Manager's Office)

**Recommendation:** It is recommended that the City Council:

(1) Find the proposed action in the agenda report is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required; and

(2) Accept the bid dated September 24, 2023 submitted by Propath Inc., in response to project specifications for One-Stop Operator Services; reject all other bids received; authorize the City Manager to enter into a two-year contract not-to-exceed \$82,500, which includes the base contract amount of \$75,000 and a contingency of \$7,500 to provide for any necessary change orders; and authorize the City Manager to extend the contract for up to two years, by two one-year optional extensions, each not-to-exceed \$37,500 (including contingency amount of \$3,750), subject to the approval of the City Manager, for a maximum total contract amount of \$165,000 over a maximum contract length of four years. (Contract No. 32898)

**CONTRACT AWARD TO IOPREDICT INC., FOR TESTING AND ASSESSMENT SERVICES FOR AN AMOUNT NOT-TO-EXCEED \$250,000 OVER FIVE YEARS** (City Manager's Office)

**Recommendation:** It is recommended that the City Council:

(1) Find that actions proposed in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines Section 15061(b)(3) "Common Sense" exemption;

(2) Authorize the City Manager to enter into a contract, as a result of competitive selection process specified by Section 4.08.047 of the Pasadena Municipal Code, with ioPredict Inc., for Testing and Assessment Services for a total not-to-exceed \$150,000 over a three-year term; authorize the City Manager to extend the contract for up to two years by two optional one-year extension periods not-to-exceed \$50,000, for a maximum contract amount of \$250,000 over a maximum contract length of five years. (Contract No. 32899)

**FINANCE COMMITTEE: QUARTERLY INVESTMENT REPORT- QUARTER ENDING DECEMBER 31, 2023** (Finance Dept.)

**Recommendation:** The agenda report is provided for information only; no action is required at this time.

**City Council**

RESIGNATIONS,  
APPOINTMENTS, &  
REAPPOINTMENTS

**RESIGNATION OF WILLIAM JOSEPH “JOE” MILLIGAN FROM THE FIRE AND POLICE RETIREMENT BOARD** (Fire Department Representative)

**RESIGNATION OF ANNE MISKEY FROM THE HUMAN SERVICES COMMISSION** (Agency Nomination)

**APPOINTMENT OF CAROLINE GIRARD TO THE HISTORIC PRESERVATION COMMISSION** (North Pasadena Heights Nomination)

**City Clerk/ Secretary**

**AUTHORIZATION TO AMEND PURCHASE ORDER NO. 1241265 WITH BAKER TILLY US, LLP, FOR PROFESSIONAL CONSULTANT SERVICES TO SUPPORT THE CHARTER STUDY TASK FORCE IN ITS REVIEW OF CITY GOVERNANCE ISSUES, INCREASING THE NOT-TO-EXCEED AMOUNT BY \$45,000, FROM \$95,000 TO \$140,000** (Office of the City Clerk)

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the “Common Sense” exemption, which states that CEQA only applies to projects that may have an effect on the environment; and

(2) Authorize the City Clerk to amend Purchase Order No. 1241265 with Baker Tilly US, LLP, for professional consultant services to the Charter Study Task Force in its review of City Governance issues, increasing the not-to-exceed amount by \$45,000, from \$95,000 to \$140,000.

**MINUTES APPROVED**

January 22, 2024	Successor Agency to the Pasadena Community Development Commission (Amended)
February 5, 2024	Successor Agency to the Pasadena Community Development Commission (Amended)
February 26, 2024	City Council (Special Meeting)
February 26, 2024	City Council
February 26, 2024	Successor Agency to the Pasadena Community Development Commission

**CLAIMS RECEIVED AND FILED**

<b>Claim No.</b>	<b>Claimant</b>	<b>Claim Amount</b>
2024-0210	Ron Holm	\$ 900.00
2024-0211	Michael Kenneth Frank Williams	800.00
2024-0212	Jesse Arian	515.00
2024-0213	Mayra Illeana Gomez Galindo	1128.00
2024-0214	Esteban Mojica	5,500.00
2024-0215	Robert Swensen	25,000.00+
2024-0216	Dean Martin	376.00
2024-0217	Ginger Xie	25,000.00+
2024-0218	Sharmagne Leland-St John-Sylbert	8,824.48

2024-0219	James White	966.10
2024-0220	Benya P. Ridenoure	25,000.00+
2024-0221	Monica Meza	456.95
2024-0222	Daniel Chang	25,000.00+

**PUBLIC HEARING SET**

**April 15, 2024, 5:30 p.m.** – Proposed Street Name Change to Troop Way – (1) Dayton Street from Fair Oaks Avenue to Raymond Avenue; or (2) Morton Avenue from Hammond Street to Mountain Street

**April 15, 2024, 5:30 p.m.** – Submittal of Public Housing Annual Plan (2023) to the U.S. Department of Housing and Urban Development

Luis Schmidt, residence not stated, spoke in support of Consent Calendar Item 1, and thanked the City Council and staff for putting the item on the agenda for consideration.

**MOTION:**

It was moved by Councilmember Hampton, seconded by Councilmember Lyon, to approve all items on the Consent Calendar, with the exception of Item 4. (Motion unanimously approved.) (Absent: Vice Mayor Madison)

Item discussed separately

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A PURCHASE ORDER WITH LOS ANGELES TRUCK CENTERS, LLC DBA VELOCITY VEHICLE GROUP FOR THE PURCHASE OF SIX AUTOMATED SIDE LOADER REFUSE PACKERS, AND ONE REAR END LOADER FOR A TOTAL OF \$3,310,403 AND WITH PB LOADER FOR THE PURCHASE OF ONE UTILITY TRUCK FOR \$91,630 FOR A GRAND TOTAL OF \$3,402,033 (Public Works Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the action in the agenda report is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), “Common Sense” exemption that CEQA only applies to projects that may have an effect on the environment;
- (2) Authorize the City Manager to enter into a purchase order with Los Angeles Truck Centers, LLC dba Velocity Vehicle Group for the purchase of six Renewable Compressed Natural Gas (RCNG) automated side loader refuse packers, and one RCNG rear end loader for a total of \$3,310,403. Competitive bidding is not required pursuant to City Charter Section 1002(H) contracts with other governmental entities or their contractors;
- (3) Authorize the City Manager to enter into a purchase order with PB Loader for the purchase of one all electric utility truck for a total of \$91,630. Competitive bidding is not required pursuant to City Charter Section 1002(H) contracts with other governmental entities or their contractors; and
- (4) Grant the proposed purchase orders an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(9) contracts for which the City's best interests are served.

Councilmember Hampton expressed support for the purchase of the all-electric utility truck, and also advocated that future purchases of City vehicles be in aligned with the City's goal to be carbon-free by 2030. He noted he could not support the staff recommendation based on the City's adopted carbon-free goals.

In response to Councilmember Hampton's inquiry regarding the trucks to be replaced, Thanos Gauthier, Public Works Administrator, reported that the old trucks will be salvaged, and any working parts will be utilized by the City as much as possible, noting that the older trucks have become costly to operate. Councilmember Hampton advocated for purchasing more than one all-electric utility truck, and encouraged City staff to research the usage and durability of all-electric utility trucks in cities with hills (i.e. San Francisco) to see if their circumstances are applicable to Pasadena.

**MOTION:**

It was moved by Councilmember Masuda, seconded by Councilmember Williams to approve the staff recommendation for Consent Calendar Item 4.

AYES: Councilmembers Jones, Lyon, Masuda, Rivas, Williams, Mayor Gordo  
NOES: Councilmember Hampton  
ABSTAIN: None  
ABSENT: Vice Mayor Madison

**REPORTS AND  
COMMENTS FROM  
COUNCIL COMMITTEES**

**Municipal Services  
Committee**

Councilmember Hampton left the meeting at 6:34 p.m.

**REQUEST FOR APPROVAL TO ENTER INTO A CONTRACT WITH ENERGY AND ENVIRONMENTAL ECONOMICS INC., FOR CONSULTING SERVICES TO SUPPORT THE DEVELOPMENT OF AN OPTIMIZED STRATEGIC PLAN TO MEET THE OBJECTIVES OF RESOLUTION NO. 9977 (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed contract authorization in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15262, Feasibility and Planning Studies;

(2) Accept the proposal from Energy and Environmental Economics Inc., ("E3") dated March 19, 2024, and authorize the City Manager to enter into a contract, without competitive bidding pursuant to City Charter Section 1002(F), contracts for professional or unique services, with E3 for consulting services related to the development of a detailed Optimized Strategic Plan ("OSP") for achieving the carbon-free goals of the City of Pasadena ("City") Resolution No. 9977, for a period of two years or an amount not-to-exceed \$1,210,000, whichever comes first, which includes the base contract amount of \$1,100,000 plus a contingency of 10% to provide for any necessary change orders (Contract No. 32911); and

(3) It is further recommended that the City Council grant the proposed contract an exemption from the Competitive Selection process



pursuant to Pasadena Municipal Code Section 4.08.049(B), contracts for which the City's best interests are served.

**Conditional Recommendation of the Municipal Services**

**Committee:** Pasadena Water and Power ("PWP") first presented this matter to the MSC on February 27, 2024, with a request to either 1) approve and recommend the action to the City Council; or 2) provide direction to amend the proposed Scope of Work ("SOW") for MSC consideration at a future meeting (see Attachment B of the agenda report). The MSC elected to approve and recommend the action to the City Council with the condition that the SOW in E3's February 18, 2024, proposal be revised to include the following:

1. Add a reference acknowledging Resolution No. 9977.
2. Formally change the name of the plan that will be produced through the contract from "Integrated Strategic Plan" to "Optimized Strategic Plan."
3. Provide flexibility on the project timeline to ensure that all relevant studies have been included. Specifically, an update is expected within six months with a completed plan as soon as possible thereafter.
4. Update the SOW to include all recommended studies that will support progress in meeting the goals of Resolution No. 9977.
  - a. Distributed Energy Resources and Demand Response
  - b. Study options for Glenarm conversion or replacement
  - c. Transmission and Distribution System
  - d. Low-income and Disadvantaged Communities support
  - e. Community Solar Program
  - f. New and emerging Technology Evaluation
  - g. Market Potential Study

Accordingly, E3 provided a revised proposal dated March 19, 2024 (Attachment A of the agenda report) which satisfies Items 1-4 above and is hereby presented for approval.

City Clerk Jomsky reported that 14 letters, in support of the staff recommendation and/or providing various suggestions to the proposed scope of work to the contract, were received by the City Clerk's Office, distributed to the City Council, posted online, and made part of the record for this item.

Sam Berndt, Pasadena 100, expressed support for the proposed Optimized Strategic Plan and suggested modifications to the plan to remove renewable natural gases, implement a stakeholder technical advisory group, and conduct a study on affirmative environmental initiatives.

Jamie Scott, Pasadena resident, expressed concerns regarding the correlation between the ongoing climate crisis and global health crisis.

David Reyes, Acting General Manager of the Water & Power Department, shared that City staff will incorporate community input in the development process of the Optimized Strategic plan, and also

noted that it is not necessarily the City's intent to convert Glenarm to renewable energy gas. He noted that since the process is still in the "study" stage, it would be best to study all potential options so that the City Council can make an informed decision. He also stated that solar initiatives will be studied as part of the scope of work and reaffirmed that the City is moving forward with respect to procurement of 100% carbon free power by 2030.

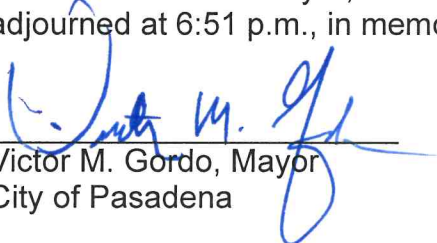
Councilmember Lyon requested that City staff minimize the prospect of carbon neutral options, emphasized the need for staff to work closely with the consultant as decisions are made throughout the development process, and advocated for staff to provide updated reports to the Municipal Services Committee every 3 months. He strongly advised that staff refrain from conducting a rate study until the work and analysis are complete.

In response to Councilmember Rivas' inquiry regarding the reasoning behind keeping the carbon neutral options on the table, Acting General Manager Reyes stated that the options serve as a stop gap measure as City staff strives to fully understand the reliability of the carbon free alternatives.

Following discussion, it was moved by Councilmember Williams, seconded by Councilmember Lyon, to approve the staff recommendation. (Motion unanimously approved.) (Absent: Councilmember Hampton, Vice Mayor Madison)

**ADJOURNMENT**

On order of the Mayor, the regular meeting of the City Council adjourned at 6:51 p.m., in memory of Ira West.

  
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Victor M. Gordo, Mayor  
City of Pasadena

ATTEST:

  
\_\_\_\_\_  
City Clerk